**Directorate-General for Trade**

 **DDRC/DDC/SAJRD**

**SURVEY QUESTIONNAIRE**

**BACKUP**

**QUESTIONNAIRE FOR FOREIGN PRODUCERS AND/OR EXPORTERS**

**INNER TUBES FOR BICYCLES**, **VELOCIPEDES,**

**MOTORCYCLES AND SCOOTERS**

|  |  |
| --- | --- |
| **Product under consideration**  | Inner tubes for bicycles, velocipedes, motorcycles and scooters, as defined in section II of this questionnaire |
| **Questionnaire to be submitted at the latest**  | **Tuesday, November** 22,  **2022 at 4 p.m.**  |
| **Legislative references** | * Law 15-09 on trade defence measures and its implementing decree;
* World Trade Organization Agreement on Safeguards.
 |
| **Investigating authority** | **Directorate-General for Trade**Directorate of Defence and Trade RegulationTrade Defence Division Legal Support and Dispute Resolution Service**Address:** Plot 14, business center, north wing bd Riad, Hay Riad BP 610, rabat Chellah, Morocco Phone : 00 212 537 70 18 46Fax  : 00 212 537 72 71 50Email addresses:ddc-svg-caa@mcinet.gov.ma |

**NB :**

Please note that this questionnaire must be completed in two versions:

* A confidential version;
* A non-confidential version.[[1]](#footnote-1)

**General instructions**

1. The purpose of this questionnaire is to enable the investigating authority to obtain the information necessary to carry out the investigation.

This questionnaire is addressed to foreign producers and/or exporters to Morocco of the product subject to the safeguard investigation. A description of the product in question is provided in Section II.

1. Information should be compiled as much as possible from the annual balance sheets and accounting records kept by your company.
2. All information may be subject to verification. As such, any supporting documents, including worksheets, must be preserved for verification by departmental officers. You will be informed in advance of the date and consistency of this visit.

If your company refuses to provide access to the data to departmental audit officers, the data may be ignored and not considered in the investigation.

1. It is recommended that you do not leave any questions or parts unanswered. If the answer is no or not applicable, write "no" or "not applicable". It is in your interest to answer the various questions as accurately and completely as possible and to attach all the supporting documents requested.
2. Ministry officials (see page 2) can be contacted if there are difficulties in providing the required information.
3. The detailed information obtained from this questionnaire will form the basis of this survey. Therefore, information should be provided as much as possible in the prescribed form.
4. Your answer to the questionnaire will form the basis on which conclusions about your company will be made. In this respect, it is essential that your reply, as well as any significant correction thereof, be provided within the set deadline, since considerable work and preparatory analysis must be carried out before any possible on-the-spot verification visit.
5. The information required and the documents requested, as well as any other information submitted during the investigation, must be submitted in French or Arabic. Documents submitted, without translation, into another language may not be considered in this investigation.
6. Failure to provide any relevant information, or incomplete, erroneous or misleading information within the time limits set, may have adverse consequences for the results of the investigation.
7. If you cannot easily extract the requested information from your books and present it in exactly the required form, please provide estimates and explain in detail the methodology used to prepare these estimates.
8. Please provide the necessary comments or explanations in the space provided for this purpose or on loose sheets, which you will attach to the questionnaire, identified by the number of the question relating thereto.
9. Computer data must be provided in the format requested in the Excel file. The tables in Section I must be completed only once. The tables in the other economic data sections must be completed for each category of relevant products manufactured by your company. Specify the units of measurement used and, if necessary, the conversion factors used.
10. Information provided in confidence by a party will, upon showing good cause, be treated as such by the Department and will not be disclosed without the express permission of the party providing it.

In order to ensure the rights of defence of all interested parties in the investigation, parties providing confidential information are required to provide non-confidential summaries thereof, which will be made public, sufficiently detailed and clear to permit a reasonable understanding of the substance of the information provided in confidence.

In the absence of such summaries or if such summaries are not sufficiently detailed and clear to permit an understanding of the substance of the information provided in confidence, and if the party has not provided valid reasons for requesting confidentiality, the Ministry may disregard such information.

The confidential version must include "confidential" on all pages of the questionnaire, appendices and attachments deemed confidential. The non-confidential version must include the word "public" on all pages, appendices and attachments.

Your attention is drawn to the fact that when a page or document sent attached to the questionnaire does not contain any mention of its confidentiality or not, it will beco-described as non-confidential.

**Example**:

In the question in Section III of the questionnaire, you are asked to give a detailed statement of your exports to Morocco on a transaction-by-transaction basis. The confidential version will be presented as follows:5

|  |  |
| --- | --- |
|  | **Exports of the products under consideration to Morocco** |
| **Reference** | **Invoice number** | **Invoice date** | **PU Ex-works** | **Quantity (tonne)** | **Value (1000 Euro)** | **Client** |
| 1240 | 100 | 01/01/2018 | 12 | 3000 | 36000 | Northern Society |
| 1240 | 101 | 01/01/2019 | 11,5 | 4000 | 46000 | Trading post |
| 1230 | 102 | 02/01/2020 | 15 | 2000 | 3000 | Trading Company Ltd |

The non-confidential version of this statement may be submitted as follows:

|  |  |
| --- | --- |
|  | **Exports of the products under consideration to Morocco** |
| **Reference** | **Invoice number** | **Invoice date** | **PU Ex-works** | **Quantity**  **(tonne)** | **Value (1000 Euro)** | **Client** |
| 1240 | 100 | 01/01/2018 | 100 | 100 | 100 | A |
| 1240 | 101 | 01/01/2019 | 95,8 | 133,3 | 127,8 | B |
| 1230 | 102 | 02/01/2020 | 125 | 66,7 | 83,4 | C |

Invoice numbers, product references and invoice date cannot be considered confidential data as they do not provide strategic information to your competitors.

**NB:** Whenever you request confidential treatment of information, you are required to explain why such treatment is required. If confidentiality is not warranted or a non-confidential summary is not provided, the data concerned may be ignored and ignored by departmental investigating officers.

This questionnaire consists of four () sections. For your answers, please refer the section and question number to the answer document. 4

**SECTION I: Identification of your business**

1. **Name or company name:**
2. **Legal form:**
3. **Trade register number:**
4. **Coordinates:**

Address:

Tel:

Fax :

1. **Person in charge of the file to contact in case of need**

Name and surname:

Quality:

Tel.:

Fax:

Email:

1. **Creation date:**
2. **Activity Start Date:**
3. **Amount of capital:**
4. **Place of activity:**
5. **Capital**  structure

Please provide a list, in the format of Table I.10, of the main shareholders in the capital of your enterprise, specifying the share of each in the capital. Please indicate whether they are involved in the production and/or sale of the product under consideration.

1. **The structure of the Corporation**

Please provide a diagram showing the hierarchical and organizational structure of your company or group of companies. In addition, the diagram should highlight the companies involved in production, distribution, sales, exports or other operations related to the product under consideration. Please provide any additional information you may find useful.

1. **Product Range**

Please indicate all products manufactured or sold by your company specifying for each product its share in production and sales. Attach, if available, sales brochures.

1. **Accounting data**

Please attach to this questionnaire, for the four financial years 2018, 2019, 2020 and 202 1, the accounting documents, the annual reports of the completed and audited accounting years, the minutes of the general meetings and the management reports drawn up by the manager. Please provide, if available, the provisional or provisional situation for the current year.

1. **List of Moroccan importers or customers**

Please provide a list, in the format of Table I.14, of the Moroccan importers or customers (name, address, tel. etc.) to whom you sell the product under consideration. Indicate with whom you have a written agreement or contract. Attach a copy of such agreement or contract.

1. **Sales volume and value**

Please provide the volume and value of your company's sales in accordance with Table I.15.

1. **Profitability of the company**

Please provide an answer on the company's profitability in accordance with Table I.16, including an explanation of the methodology for calculating this profitability.

1. **Employment**

Please provide an answer on the company's jobs in accordance with Table I.17.

**SECTION II : Identification of the product considered**

1. **Product under consideration**

The product making the obj and the request is theinner tube for bicycles, velocipedes, motorcycles and scooters which can be defined as a rubber O-ring that is inserted into a bicycle or motorcycle tire, and that is inflated with air in order to make it hard and elastic at the same time and which allows easy repair in case of puncture.

The inner tubes are imported into Morocco under customs headings: 4013.20.00.00, 4013.90.00.10 and 4013.90.00.20.

1. **Specifications of the products under consideration**

The following information is necessary to define and distinguish the different types of inner tubes soldby your company on the Moroccan market.

|  |  |  |
| --- | --- | --- |
| **Description** | **Format** | **Explanation** |
| 1) Type of 2wheels  | 1 position in letters | V: for bicyclesM: for motorcycles |
| 2) Designation | Insert for each type 2wheels the designation according to the positionsFor each type, a position in letter of the designation | Corresponds to the designation of each type:**In**A1: 16 x 1.95B1: 20 x 1.95C1: 24 x 1.95D 1: 26 x 1.95E1: 700 x 35/43CF1: Other**M**A2: 2,50-17B2: 2,50-18C2: 2,75-17D2: 3,00-17E2: 3,00-18F2: Other*Examples:*VB1= type of 2wheels est bike with the designation of 20 x 1.95. |
| 3)Rubber category | 1 position in letters | Corresponds to the nature of the rubber usedCN: for natural rubber CB: for butyl rubber |

The table below therefore makes it possible to constitute these references or product codes in the most useful way for the purposes of the work of the survey, taking into account the different characteristics of the air chambers:

**→ Example of code**: amotorcycle inner tube, designation 2.75-17 and produced from butyl rubber shall be coded as follows:

|  |
| --- |
| ***Product*** Code  ***or Part Number*** |
| **MC2CB** |

**N.B:** The references of the inner tubes, presented in this section must coincide exactly with those provided in the following sections.

In case you find it difficult to construct these references, please consult the investigating authority whose contact details are provided on the second page of this questionnaire.

Please provide answers on the references or codes produced in accordance with Table II.2.

1. **Comparison between the considered product exported by your company to Morocco and the one manufactured in Morocco.**

Please provide a comparison between the product under consideration that you export to Morocco with the product manufactured in Morocco and marketed on the local market. Please describe any differences between the two products.

1. From what date did your company start exporting the product in question to the Moroccan market?

**SECTION III: INFORMATION CONCERNING THE PRODUCT UNDER CONSIDERATION**

1. Evolution of the production of the product concerned by year

Please complete Table III.1

1. Trends in production of the product under consideration, broken down by captive production and production intended for sale

Please complete Table III.2

1. Development of production capacity and capacity utilisation rate of the product under consideration
2. Capacity refers to the maximum possible production. Pleasewrite down the system operated by your company and the method used to calculate installed capacity.
3. In case your company manufactures products other than the product concerned on the same equipment and machinery used for the production of the product concerned, please list these products and explain the basis for your allocation of your company's total production capacity.
4. Please provide response information on production capacity in accordance with Table III.3.
5. **Trends in stocks of the product under consideration**

Please provide information on the evolution of stocks in accordance with Table III.4.

1. **Destination ofsales of the product in question**
2. Please provide information on the destination of sales of the product under consideration in accordance with Table III.5-a.

**NB**: The value of sales and the average selling price must be declared net, ex-works, excluding taxes, after all discounts/discounts (please specify currency).

1. Please provide information on the volume of market sales and the volume of captive sales of the product concerned in accordance with Table III.5-b[[2]](#footnote-2)
2. Please provide information on exports of the product under consideration to Morocco, transaction by transaction for the year 20 20 and 2021, by reference identified in section II. 2 in accordance with Table III.6.
3. Please provide information on the evolution of consumption of the product concerned in your domestic market in accordance with Table III.7. Indicate the calculation methods and attach any documentation necessary for the calculation of consumption.

 **NB**: Domestic market means the exporter's country of installation

1. **Production and production capacity worldwide:**

Please provide your views on the current situation and planned developments, for the current year (202 2) and the next three years (202 3, 202 4 and 2025), of the production and production capacity of the product concerned installed in your domestic market, in the Moroccan market and in the world.

1. Please comment on your future plans for the production and production capacity of the product in question in the coming years if safeguard measures are imposed by Morocco on imports of the product in question? Please explain your point of view.
2. Please comment on your future plans for the production and production capacity of the product in question in the coming years if no safeguard measures are imposed by Morocco on imports of the product in question? Please explain your point of view.
3. Please comment on your sales forecasts (local and export) of the product in question over the next few years if safeguard measures are imposed by Morocco on imports of the product in question? Please explain your point of view.
4. Please comment on your sales forecasts (local and export) of the product in question in the coming years if no safeguard measures are imposed by Morocco on imports of the product in question? Please explain your point of view.

**SECTION IV: Information on the existence of a causal link**

The objective of the investigation is to examine whether the serious injury or threat thereof suffered by the domestic (Moroccan) industry is due to massive imports of the product concerned. At the same time, other factors, other than massive importsand which may simultaneously cause or threaten to cause serious injury to Moroccan domestic production, must be examined.

To this end,

1. Please indicate whether the serious injury or threat of serious injury suffered by the Moroccan industry may be due to factors other than massive imports. If so, what are these factors and explain how they may influence the state of the domestic industry producing the like product produced locally.
2. Please explain if your products exported to Morocco compete with the product made locally in Morocco? If not, please explain why?
3. Please provide any other relevant information in this regard.

**CERTIFICATION OF ACCURACY OF INFORMATION**

I, the undersigned, in my capacity as certify that the information provided in this questionnaire is accurate and consistent with the accounting records of the corporation and understand that the information provided may be subject to audit and verification by the Department.

I accept/do not accept the visit of the investigating authority to verify these answers.

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**Place, Date andstamp**

1. To see Paragraph 13 instructions General. [↑](#footnote-ref-1)
2. Captive sales or captive consumption represent the quantity of the product in question consumed by your company internally or internal disposal that goes into the production of other products. [↑](#footnote-ref-2)